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Drafting – Civil/Structural/Building Tech (3+ years' experience)

**Company Profile:**

Founded in 2000, JBE is a collective team of design professionals providing creative and cost-effective solutions to a diverse portfolio of clients.

**Position:**

JBE is recruiting an experienced Civil/Structural CAD technician with 3+ years of experience utilizing the AutoCAD suite to develop construction documents and support civil, structural, and building design services.

**Responsibilities Include:**

- Plan set development (floor plans, elevations, sections, framing and foundation plans) with minimal supervision, conforming to our company standards, styles and project requirements
- Structural, civil, and building detailing
- Creating as-built floor plans, site plans and elevations
- Assisting other team members to fulfill requests and optimize designs
- Executing projects through completion
- Handling submittals, plan checks, and administrative duties as they present themselves

**Qualifications:**

- College degree or vocational degree preferred
- A minimum of 3+ years' experience in structural drafting
- Proficient in the use of AUTOCAD software
- Excellent verbal and written communication skills
- Ability to switch between several tasks daily and maintain focus on multiple task deadlines
- Ability to read and interpret civil, architectural, structural and trade drawings
- Experience performing site surveys and processing jurisdictional submittals is a plus

**Job Type:**

Full Time, Permanent

**If interested:**

Provide resume with cover letter in pdf format to [Careers@JBE.us.com](mailto:Careers@JBE.us.com)

Reference: 2017.08.25 - 01

No phone calls please